


Health and Wellbeing Board Wednesday 26 th July 2017	 Tower Hamlets Health and Wellbeing Board
Report of the London Borough of Tower Hamlets	Classification: Unrestricted
Tower Hamlets Health and Wellbeing Board Terms of Reference, Quorum, Membership and Dates of Meetings	

Lead Officer	Somen Banerjee, Director of Public Health
Contact Officers	Jamal Uddin, Strategy, Policy & Performance Officer
Executive Key Decision?	No

Summary

This report sets out the Terms of Reference, Quorum, Membership and Dates of meetings of the Tower Hamlets Health and Wellbeing Board for the Municipal Year 2017/18 for the information of members of the Board.

Recommendations:

The Health & Wellbeing Board is recommended to:

1. Note the Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendix 1 and 2 of this report.
2. Note that Cllr Rachael Saunders is the new chair of the Health and Wellbeing Board following the announcement of the Mayors' Executive Team at the Annual Meeting of the Council held on 17 May 2017.
3. Welcome Borough Commander of London Fire Brigade - Patrick Goulbourne to the board as a co-opted member. This appointment will support the boards' priorities around community safety and health.

1. REASONS FOR THE DECISIONS

It is necessary for all Council committees including the Health and Wellbeing Board to note its Terms of Reference, Quorum, Membership and Dates of meetings for the forthcoming Municipal Year.

2. ALTERNATIVE OPTIONS

- 2.1 The Board could choose not to consider the Terms of Reference but it is not recommended as the Health and Wellbeing Board is expected to meet all the stated requirements in the Terms of Reference.

3. DETAILS OF REPORT

- 3.1 It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in Appendix 1 to this report.
- 3.2 At the Annual Meeting of the Council a written record of delegations were made by the Mayor under the new Executive Scheme of Delegation for inclusion in the Council's Constitution. Under the new composition of the Mayor's Executive, Cllr Amy Whitelock Gibbs is now appointed as Cabinet Member for Education and Children's Services and Cllr Rachael Saunders has been appointed as Deputy Mayor for Health and Adults Services. This means that Cllr Rachael Saunders will now be the chair of the Health and Wellbeing Board going forward.
- 3.3 The Board's meetings for the remainder of the year, as agreed at the meeting of the Council on 17th May 2017 are as set out in Appendix 2 to this report. In accordance with the agreed calendar, meetings of the Board are scheduled bi-monthly to take place on Tuesdays at 5.30pm where possible. This means there are six meetings of the board held in a year. There are also two development sessions scheduled in a year.
- 3.4 It is clear from the Health and Social Care Act 2012 that health and wellbeing boards are different to other section 102 committees, in particular in relation to the appointment of Councillors. The regulations disapply the requirement for political proportionality and enables Directors of the Local Authority to become members of the board. In the 'HWBB a practical guide to governance and constitutional issues'¹ the following is the core membership that health and wellbeing boards must include:

¹ The source of 'HWBB a practical guide to governance and constitutional issues' is <http://www.olderpeoplescouncil.org/docs/projects/HWB%20governance%20and%20constitutional%20issues.pdf>

- at least one councillor from the relevant council
 - the director of adult social services
 - the director of children's services
 - the director of public health
 - a representative of the local Healthwatch organisation
 - a representative of each relevant clinical commissioning group (CCG)
 - any other members considered appropriate by the council
- 3.5 The membership of the Board in Tower Hamlets reflects the requirements of the Health and Social Care Act 2012 and allows other members that Tower Hamlets regard as important to the Health and Wellbeing of its residents.
- 3.6 This in effect means the board is able to review its membership and make necessary changes to appointments of the board to reflect health and wellbeing priorities in Tower Hamlets. There is more than one elected councillor on the board but there is no restriction on the total number of elected members that can be board members. The council is free to decide, in consultation with the health and wellbeing board, which members of the health and wellbeing board should be voting members.
- 3.7 At the Health and Wellbeing board meeting in April 18 2017, the inclusion of Borough Commander, London Fire Brigade as a co-opted member was approved by the board to support its priorities around community safety and health.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 There are no financial implications directly relating to this report.

5. LEGAL COMMENTS

- 5.1 Section 194 of the Health and Social Care Act 2012 requires the establishment of a Health and Wellbeing Board (HWBB) and sets out who the HWBB must consist of. The existing Membership meets those requirements.
- 5.2 The information provided for the Committee to note is in line with Part 3.3.23 of the Council's Constitution and the resolutions made by Council on 17th May 2017.
- 5.3 Any changes to the Terms of Reference must be agreed by Council pursuant to Article 4.02(d) of the Constitution.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 When drawing up the schedule of dates, consideration was given to avoiding school holiday dates and known dates of religious holidays and other important dates where at all possible.

7. BEST VALUE (BV) IMPLICATIONS

7.1 There are no specific Best Value implications arising from this noting report.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

8.1 There are no specific sustainability implications arising from this noting report.

9. RISK MANAGEMENT IMPLICATIONS

9.1 There are no specific risk implications arising from this noting report.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 There are no specific crime and disorder implications arising from this noting report.

Linked Reports, Appendices and Background Documents

Linked Report

- NONE

Appendices

1. Health and Wellbeing Board Terms of Reference
2. Health and Wellbeing Board - Dates of Meetings 2017-18

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- NONE

Officer contact details for documents:

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